

NIE Data Repository: Quick Start Guide for PIs

1 General

1.1 What to deposit in the NIE Data Repository?

- final empirical data (e.g. tabular files, text files, images, scripts)
- related data documentation

1.2 What **not** to deposit in the NIE Data Repository?

- sensitive data
- data which might affect patent application
- data that has been deposited in other open data repositories
- journal papers, conference proceedings, reports, or manuscripts
- IRB approval documents
- copyright materials (unless consent is given to archive)

1.3 Points to note when uploading data files

- upload limit per file: **3.5 GB**
- zip file should not exceed 1000 files
- no limit to the number of files and total file size in a dataset
- to retain folder structure (file hierarchy), consider compressing the folders into a zip file before uploading

NIE Data Repository: Quick Start Guide for PIs

2 Logging in

2.1 Steps for users who have logged in before

The screenshot shows the NIE Data Repository login page. At the top right, a red box with the text "1. Click **Log In**." has a red arrow pointing to the "Log In" link in the navigation bar. Below the navigation bar, the NIE logo and "An Institute of NANYANG TECHNOLOGICAL UNIVERSITY SINGAPORE" are displayed, along with the URL <https://researchdata.nie.edu.sg>. The main heading is "NIE Data Repository" with the tagline "Archive, publish and share your final research data in the NIE Data Repository". A "Log In" button is prominently displayed. Below it, a message states: "Log in or sign up with your institutional account — learn more. Leaving your institution? Please contact LIBRIS Scholarly Communication for assistance." Under "Your Institution", a dropdown menu is open, showing "National Institute of Educa ..." and "National Institute of Education Windows Login" selected. A red box with the text "2. Select **National Institute of Education Windows Login** from the drop-down menu and click **Continue**." points to the selected option. To the right, a red box with the text "3. Enter the username and password (NIE login)." points to the login fields. The fields contain "libris" and "*****". A red "Login" button is at the bottom right. A small number "4" is in the bottom right corner of the screenshot.

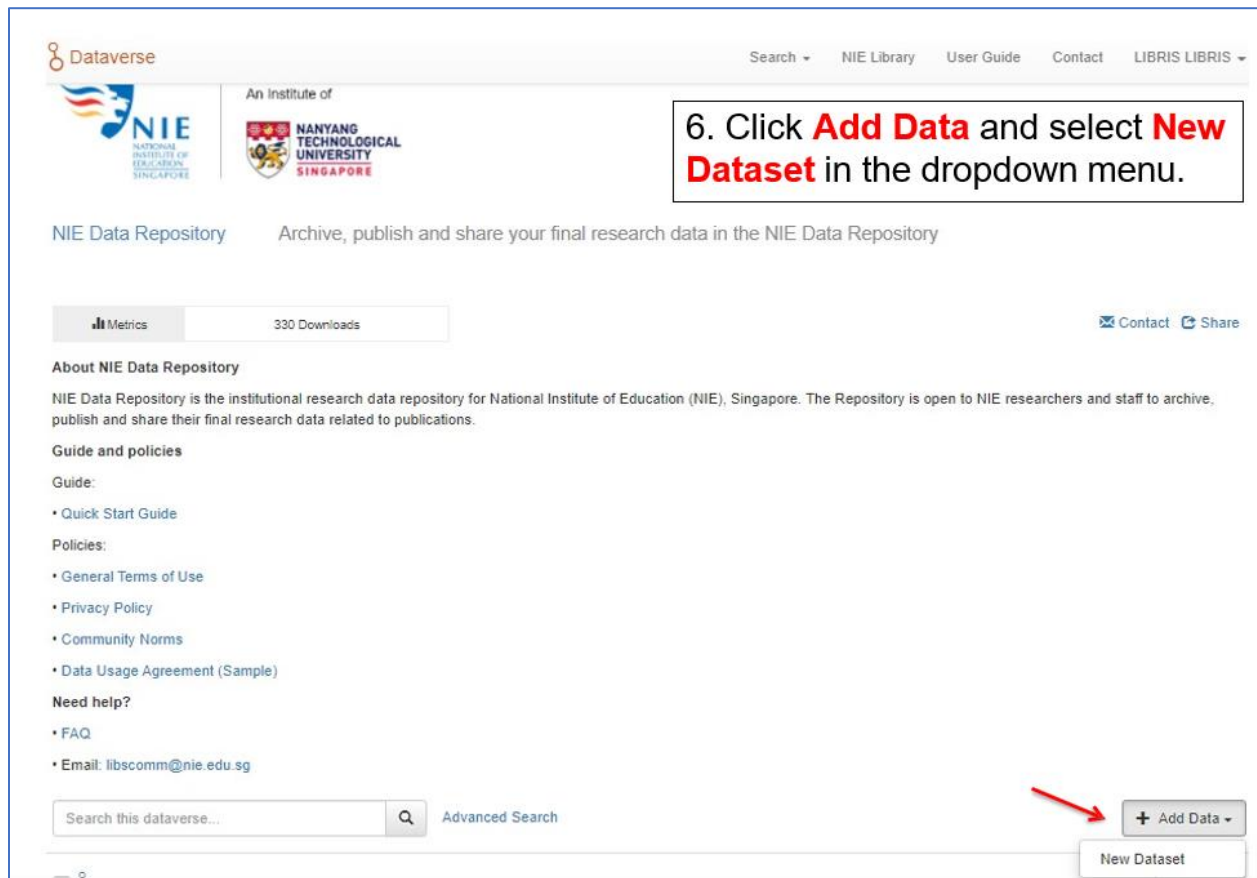
2.2 Steps for users who are performing first-time log In

2.2.1 Creation of account

The screenshot shows the "Account Information" page for creating a new account. The "Name" field is filled with "LIBRIS" and the "Email" field is filled with "libris@nie.edu.sg". Below this, there is a section for "General Terms of Use" with a scrollable area containing the "NIE Data Repository General Terms of Use". The text in the scrollable area includes "Acceptance of Terms" and a paragraph stating: "The following terms and conditions govern all use of the NIE Data Repository (the Site) and the services available on or at the Site (the Site and the services taken together, the Service) by you and any third parties who use your account. Use of the Service is offered subject to acceptance of and compliance with all of the terms and conditions contained herein (the General Terms of Use) and all other applicable operating rules, policies and procedures of the Service. By clicking 'I accept' and/or by your use of the Service, you agree and accept all the terms in this General Terms of Use document ('Agreement')." Below the scrollable area, there is a checkbox with the text "I have read and accept the Dataverse General Terms of Use as outlined above." At the bottom right, there are two buttons: "Create Account" and "Cancel".

NIE Data Repository: Quick Start Guide for PIs

3 Creating Dataset



The screenshot shows the NIE Data Repository website interface. At the top, there is a navigation bar with links for Search, NIE Library, User Guide, Contact, and LIBRIS LIBRIS. Below the navigation bar, the NIE logo and the Nanyang Technological University logo are displayed. A text box on the right side of the page contains the instruction: "6. Click **Add Data** and select **New Dataset** in the dropdown menu." Below this, the page title "NIE Data Repository" and a subtitle "Archive, publish and share your final research data in the NIE Data Repository" are visible. A metrics section shows "330 Downloads" and "Contact Share" links. The "About NIE Data Repository" section provides information about the repository's purpose. Below this, there are sections for "Guide and policies" and "Need help?" with links to various documents and contact information. At the bottom, there is a search bar and an "Advanced Search" link. A red arrow points to the "+ Add Data" button, which has a dropdown menu open showing "New Dataset" as the selected option.

6. Click **Add Data** and select **New Dataset** in the dropdown menu.

NIE Data Repository Archive, publish and share your final research data in the NIE Data Repository

Metrics 330 Downloads Contact Share

About NIE Data Repository

NIE Data Repository is the institutional research data repository for National Institute of Education (NIE), Singapore. The Repository is open to NIE researchers and staff to archive, publish and share their final research data related to publications.

Guide and policies

Guide:

- Quick Start Guide

Policies:

- General Terms of Use
- Privacy Policy
- Community Norms
- Data Usage Agreement (Sample)

Need help?

- FAQ
- Email: libscomm@nie.edu.sg

Search this dataverse... Advanced Search

+ Add Data

New Dataset

NIE Data Repository: Quick Start Guide for PIs

4 Describing Dataset

Fill in the fields marked with an asterisk: Title, Author, Contact, Description, Subject.

*Asterisks indicate required fields

Citation Metadata ^

Title *

Author *

Name *	<input type="text" value="LIBRIS, LIBRIS"/>	Affiliation	<input type="text"/>	<input type="button" value="+"/>
Identifier Scheme	<input type="text" value="Select..."/>	Identifier	<input type="text"/>	

Contact *

Name	<input type="text" value="LIBRIS, LIBRIS"/>	Affiliation	<input type="text"/>	<input type="button" value="+"/>
E-mail *	<input type="text" value="libris@nie.edu.sg"/>			

Description *

This field supports only certain [HTML tags](#).

Text *

Date

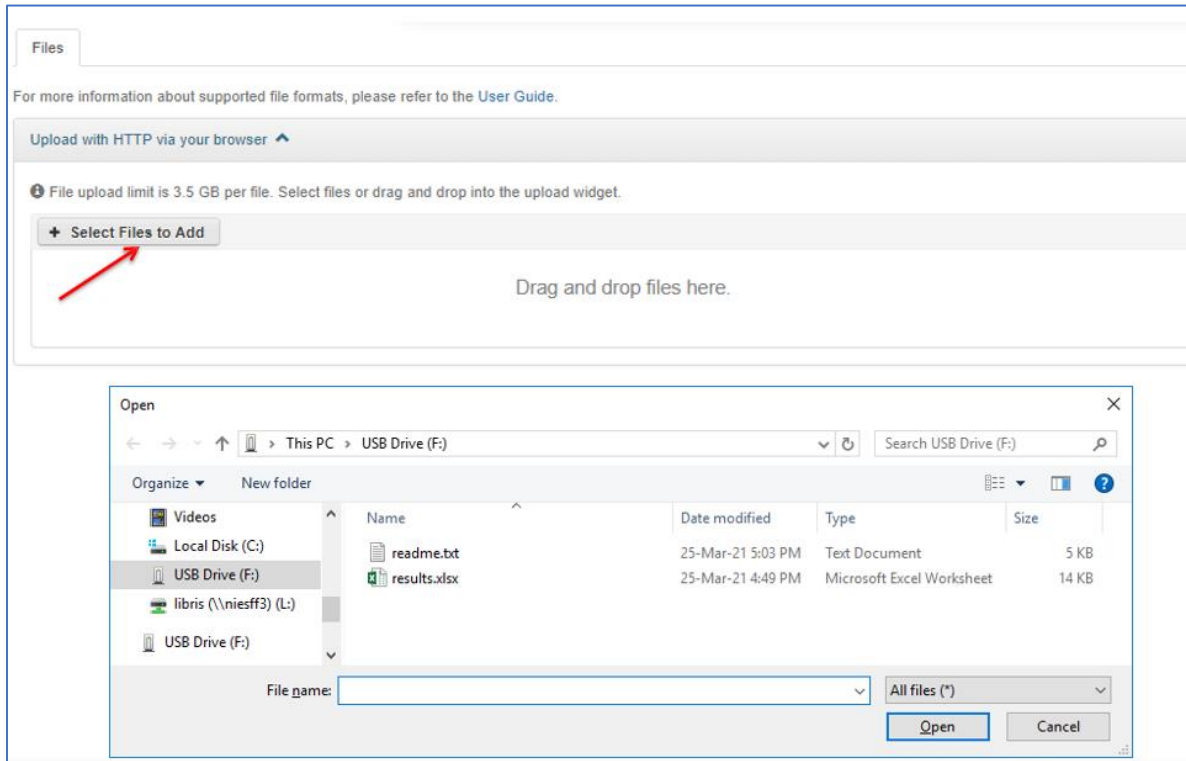
Subject *

- Agricultural Sciences
- Arts and Humanities
- Astronomy and Astrophysics

NIE Data Repository: Quick Start Guide for PIs

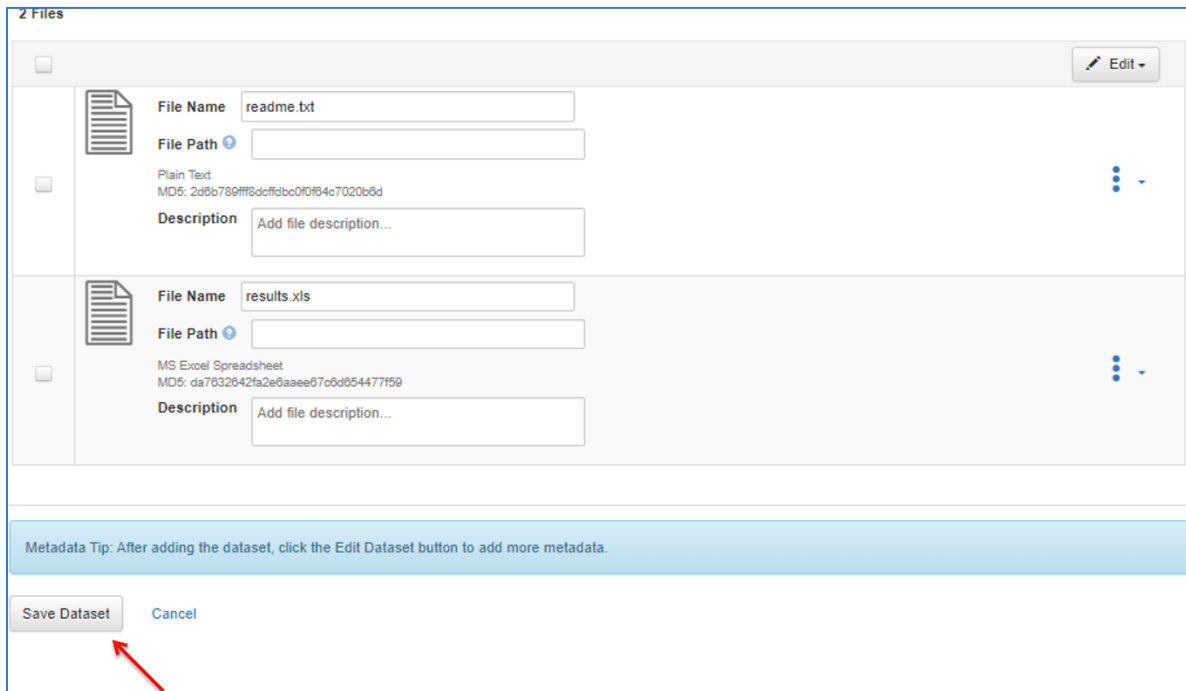
5 Uploading Data Files

Click **Select Files to Add** or drag and drop files into the space.



6 Saving Dataset

Click **Save Dataset** when you have finished uploading all the files.



NIE Data Repository: Quick Start Guide for PIs

7 Submitting Dataset

Click **Submit for Review** only if you have completed uploading all your data files.

No changes can be made after you Submit for Review, ie. files cannot be added/deleted; metadata info cannot be edited.



Library services for mobile devices: The NIE Library experience

Draft Unpublished

LIBRIS, LIBRIS, 2021, "Library services for mobile devices: The NIE Library experience", <https://doi.org/10.25340/R4/BGQTYJ>, NIE Data Repository, DRAFT VERSION

Cite Dataset ▾ Learn about Data Citation Standards.

Access Dataset ▾

Publish Dataset ▾

Edit ▾ Submit for Review

Contact Owner ▾ Share

Need Help?

Browse the NIE Data Repository [FAQs](#) or email to libscomm@nie.edu.sg